

INTERNET USE POLICY

The Menominee County Library provides access to the Internet as an information and educational resource as support services to the community.

Guidelines include:

1. Using resources for education, information and recreational purposes only; and not for unauthorized, illegal or unethical purposes.
2. Respecting the privacy of others using public access workstations in the library.
3. Making only authorized copies of copyrighted or licensed materials.
4. Since the library is a public place shared by library users of all ages, backgrounds and sensibilities, individuals are asked to consider this when accessing potentially controversial information and images on the internet.
5. Not sending, receiving, or displaying text or graphics that may reasonably be construed by Library staff as offensive to the public.

Violations of the Library's Internet Use Policy may result in suspension or loss of internet privileges. Illegal activity involving the Library's Internet resources may also be subject to prosecution by local, state or federal authorities.

1. First violation: Verbal reminder that failure to comply with the library's Internet Use Policy will result in a suspension of Internet privileges.
2. Second violation: Patron will be suspended from using the Internet the remainder of the day and receive a written warning.
3. Third violation: Patron will be suspended from using the Internet pending review and re-instatement by the Library Board.

All violations committed by minors will be reported to parent or guardian who is responsible for the minor.

Restricting the use of library materials by minors is the responsibility of parents or legal guardians. Library staff is unable to act in the place of a parent or guardian. Parents or legal guardians may request that their child's card is blocked from using the self-sign in for the public computers but library staff cannot ensure that a child does not gain internet access in other ways.

Library staff may impose restrictions, such as time limits or types of use, on library equipment. A valid library card or staff-issued guest permit is needed to use public computers.

Staff may assist library users in getting started on the computers but staff is not able to offer extensive explanations about the Internet, computer use, or provide in-depth training. As time permits, staff will try to answer specific questions about the Internet and offer suggestions for effective searching including information in books and manuals.

Approved: February 14, 2017